



MPIJET

2023 Spring Intern (Remote) - Aircraft Charter & Ownership Accounting Associate

Description

Elevate your degree's objectives with real-world application. At MPIJET, our culture empowers self-starters and provides a safe and active medium to test NEW ideas, theories, and processes. Developing confident and skilled talent is a critical component to our business. MPIJET is the only Monterey, CA based aircraft charter and management company. We are responsible for the service and safety of the county's ultra-wealthy residents. Our task is no easy undertaking and requires dedication and collaboration from every team member. This opportunity counts as a three (3) credit hour course.

This internal facing position directly engages and communicates with our pilots and accounting team to prepare financial statements, reconcile accounts, and find ways to optimize the accounting process.

POSITION RESPONSIBILITIES:

- Assist with billable account reconciliation, owner client account and rate management, and AR and AP projects
- Prepare information for monthly and quarterly accounting reports such as balance-statements, P&L, AR aging reports
- Track cash flow and generate future spending reports
- Recommend changes to current processes to improve efficiencies
- Assist with spot checks and other internal account audits

Qualifications

Education:

- Pursuing a Bachelor's Degree
 - Business
 - Accounting
 - Finance
 - Other related field
- Minimum GPA Requirement: 3.5

Position Requirements:

- Personal accountability
- Microsoft Excel Literacy
- Process and detail oriented
- Professional and collaborative demeanor
- Knowledge of Quickbooks Online is beneficial

Primary Location: Remote

Recruiting Company: MPIJET

Schedule: Part-time

Job Level: Individual Contributor

Posting Date: 12/1/2022